

# ACE Expression of Interest - Response template

<INSERT YOUR COMPANY NAME>

10/02/2023

## Important information

This template is for use by Approved Employers (AEs) in completing their Expressions of Interest for participation in the Aged Care Expansion program. Please complete all sections and send back to [ACE@pacificlabourfacility.com.au](mailto:ACE@pacificlabourfacility.com.au) by midnight AEST 26 February 2023.

To participate in the ACE program, applicants must be AEs under the PALM scheme. Those that are not AEs cannot participate, and similarly, AEs without experience in the care sector will not be eligible for this program. For more information on becoming an AE, visit the PALM website here <https://www.palmscheme.gov.au/eligibility>.

Following submission of EOIs, eligibility will be assessed by a panel. If interest from eligible AEs exceeds the 500 funded places, we will use the weighting tool below to inform likely allocation of funded places to different AEs. A final determination of shortlisted applicants will be made taking into account Australian Government objectives to ensure a diversity of: types of AEs, locations of workers across Australia, and sending countries of workers.

Part	EOI Requirements	Weighting
A	Your Organisation	20%
B	Your Proposal	50%
C	Budget Estimate	20%
D	Other Considerations	10%

### Completing your EOI

Using the template below, provide your responses to each of the four listed sections. You may use the sub-points as guidance, but may also include additional supporting information where necessary. Please also refer to Attachments A and B for more context and information. For further reference, the "Northern Territory - Samoa Aged Care Pilot: Evaluation Findings" report, detailing the key findings from a 2021 aged care pilot, can be downloaded at <https://www.palmscheme.gov.au/research/nt-samoa-aged-care-pilot-evaluation-findings>.

## Please provide key contact details

Add additional contacts as required.

### Contact 1

- Name:
- Title:
- Phone:
- Email:
- Postal address:

### Contact 2

- Name:
- Title:
- Phone:
- Email:
- Postal address:

## Part A - Your organisation (20%)

Please limit this to 2 pages, and consider including information such as:

- A company profile which includes the types of services offered, and the regions served.
- Overview of your management team qualifications and experience - including managers that will be directly responsible for PALM workers.
- Information or details on any existing recruitment or training relationships your organisation has with Pacific or Timor-Leste communities or organisations.
- Current exposure to and experience with the PALM scheme or other migrant employment visas.

*Enter your response here*



## Part B - Your proposal (50%)

Please limit this to 3 pages, and consider including information such as:

- Total number of positions including job titles, duties, and proposed locations (including postcodes) that your organisation would be looking to fill in 2023 under the ACE program.
- If known, provide details about the RTO that will deliver the Certificate III to workers (if you need assistance identifying a training partner, please let us know).
- Your plans for integrating and mentoring workers to ensure they receive appropriate support while they work and undertake their integrated study program to reach their Certificate III qualification.
- Initial ideas on where workers would be accommodated (note that in Stage 2, AEs will be required to submit an Accommodation Plan as part of their Recruitment Plan).

*Enter your response here*



## Part C - Budget estimate (20%)

Please limit this to 1 page, and consider including information such as:

- Approximate cost of training per student.
- Any other associated training costs.
- Any possible cost sharing.

*Enter your response here*

## Part D - Other considerations (10%)

Please limit this to 1 page and include any other information that might support your application including longer term workforce management plans involving labour sourcing and training pathways.

*Enter your response here*